



বাংলাদেশ উন্নয়ন গবেষণা প্রতিষ্ঠান  
BANGLADESH INSTITUTE OF DEVELOPMENT STUDIES

No: 20.08.0000.100.16.2024 (006)

Date: 23 January 2024

**Note Verbale**

The Bangladesh Institute of Development Studies (BIDS), an autonomous research Institute under the Ministry of Planning, Government of the People's Republic of Bangladesh, presents its compliments to the Embassy of Japan in Bangladesh and has the honor to state that, Dr. Monzur Hossain, Research Director, BIDS will visit Japan for attending a conference titled, "*SME Performance Under Uncertainty*" which will be held 06-07 February 2024 at the Asian Development Bank Institute (ADBI), Tokyo, Japan (Invitation letter is attached herewith).

All costs in connection with this visit will be borne by the Asian Development Bank Institute (ADBI), Tokyo, Japan. His passport details are as follows:

Sl.	Name	Passport No	Place of Issue	Date of Issue	Valid up to
1.	Monzur Hossain	E00150507	Dhaka	26 October 2023	25 October 2028

The Bangladesh Institute of Development Studies (BIDS) would, therefore, appreciate if the esteemed Embassy kindly issue the necessary visa on his passport.

The BIDS thanks the Embassy of Japan in advance in this respect.

Encl: As above

**Embassy of Japan in Bangladesh**

Plot No. 5 & 7, Dutabash Road  
Baridhara, Dhaka-1212

CC:

Director General

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