



**BIDS Graduate School of Economics (BGSE)**  
(Affiliated with the University of Dhaka)  
E-17, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

**Vacancy Announcement for a Graduate Program Coordinator (GPC)**

BIDS Graduate School of Economics (BGSE) is seeking to appoint a Graduate Program Coordinator for its graduate program, Master's in Development Economics (MDE). The BIDS Graduate School of Economics (BGSE) is a newly established academic institution within Bangladesh Institute of Development Studies (BIDS) with affiliation of the University of Dhaka.

**Responsibilities:**

Reporting to and working under the close supervision of the Program Director, the Graduate Program Coordinator (GPC) will ensure smooth roll out of the MDE program, and as such will be responsible for implementing every administrative aspect of the program.

**Qualifications and Experience:**

- A minimum of 4.0 out of 5.0 CGPA is required in SSC, HSC (or equivalent exams), 3.0 out of 4.0 CGPA in BA/BSc/BCom, and MBA or Master's examinations.
- Minimum of 05 years work experience preferably in a similar role.

**Salary and Benefits:**

Salary and benefits are negotiable, and will be commensurate with qualifications and experience. Initial contract shall be for a period of 2 years with a probation period of 6 months. The contract may be extended subject to good performance.

Please send a letter of interest along with a detailed CV to: [gpc.bgse@gmail.com](mailto:gpc.bgse@gmail.com). The deadline for submitting the application is **22 August 2023**.

Sultan Hafeez Rahman, Ph.D  
Director  
BIDS Graduate School of Economics (BGSE)